

SOROPTIMIST INTERNATIONAL OF THE AMERICAS
PHILIPPINES REGION (A FOUNDATION), INC.

GOVERNOR'S ANNUAL CLUB AWARDS 2024-2025 (GACA)
and
Club Year End Accomplishment Report (CYEAR)
Covering the period APRIL 1, 2025 – MARCH 31, 2026

CLUB _____ DISTRICT _____
PRESIDENT _____ DISTRICT DIRECTOR _____

Deadline for submission: **ON OR BEFORE APRIL 6, 2026**
Period Covered: **April 1, 2025 – March 31, 2026**

Entries are being submitted for (check appropriately):

FOUR PILLARS OF SUCCESS

☐ MEMBERSHIP ☐ PROGRAM ☐ FUND RAISING ☐ PUBLIC AWARENESS

IDENTIFYING PROJECTS

☐ ADOPT A PNP WCPD ☐ ADOPT A BARANGAY ☐ ACCESS TO EDUCATION (A.T.E.)

BIENNIUM THRUST

☐ SOROPTIMIST GO GREEN ☐ EVENTS

INSTRUCTIONS:

1. Please submit an individual folder (**HARD COPY**) for each category and **USB file (SOFT COPY)** of your GACA Report
2. Hard copies of the reports should be submitted to SIAPR Headquarters on or before the deadline.

SIAPR HEADQUARTERS

Unit 718 Globe Telecom Plaza 1
Pioneer St., Mandaluyong City 1550

3. All entries in this application must be verifiable.
Some criteria may require supporting documents.
4. Please put points based on the given criteria per committee.
5. All documents submitted will be the property of SIAPR and will not be returned to clubs.
6. Limit accompanying reports and/or write-ups to 500 words.

PRE-QUALIFICATION: Pls check if the club meets the qualifications below

- ☐ 1. Must have fulfilled all Club obligations
• Paid all SIA/SIAPR dues
- ☐ 2. Must have a Club-By-Laws;

MEMBERSHIP PILLAR

MEMBERSHIP PRE-QUALIFICATION: Please check if the club meets the qualifications below:

- a. Submitted an updated Membership Roster to the Region Membership Chair thru SIAPR

Note: Kindly provide screenshot of your proof of payment and or pictures of your current members

1. RETENTION

Formula: Retention = retained members/total of last year's members x 100

	85% - 90% retention rate 500 pts.
	91% - 95% retention rate 1,000pts.
	96% - 99% retention rate 1,500pts.
	100% retention rate 2,000 pts.

Proof: Last year's membership roster and this year's membership roster of paid members.

2. RECRUITMENT & New Club building initiatives *(Total points of a, b, & c)*

In order to earn points for RECRUITMENT, please take note of the following:

- a. Clubs with individual recruits (**ages 41 and above**) will gain 200 points per new recruit.

# of recruits:	200 pts for every recruit	Pts.:
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Proof: A picture of the new recruit with her name and age/birthdate, proof of payment if payment was made separately from the proof of payment submitted for the Membership Pre-qualification.

- b. Clubs who will charter new clubs for the current biennium year will get **2,000 points** for every club chartered. A co-sponsoring club may also get full points (instead of dividing the points by two), provided that the sponsoring clubs commit to equally divide the responsibilities needed to charter a club.

# of chartered clubs:	1,000 pts for every club chartered	Pts.:
Conducted 10 Steps to Chartering	500 pts	
Conducted Soroptimist Orientation	500 pts	
Total:	2,000 pts	

Proof: Kindly provide pictures of the Informational Meetings (indicate the dates), Soroptimist Orientation, Proof of Payment of Membership Dues, picture of the Charter Celebration, list of charter members.

- c. **Retention & sustainability** points for **Sponsoring clubs** that chartered new clubs last Biennium 2022-2024 – will get **1,000 points** for mentoring their Chartered Clubs.

Name of Club Chartered _____

Date Chartered: _____

Proof: Kindly provide pictures and dates of mentoring sessions.

3. REKINDLE (Win Them Back campaign)

This is to recognize the initiatives of the club to tap inactive members or those who have not renewed their membership and try win them back to Soroptimist.

Each rekindled member will receive **200 pts**

Proof: Kindly provide pictures of Rekindled members and proof of payment.

4. REIMAGE (activity targeting women ages 20 to 40) *(Total points of a and b)*

In this category, the club should be able to conduct an activity **(at least one per year)** that will cater to the interest of the age of younger members to join our club. The goal (as a result of the activity conducted) is to be able to **recruit new members ages 20-40.**

a. Each new recruit under this age range will be given **250 pts.**

Proof: Kindly provide pictures of these young recruits, indicate their age, and a copy proof of payment.

b. **500 points will be given to the club for conducting a Reimage Activity.** The activity has to be innovative and something fresh and new (think outside the box). It should also showcase the Give Me Five Campaign's official logo.

Proof: Kindly provide pictures/documentation as well as a brief description of the launched Reimage Activity.

5. REVITALIZE (Membership Engagement, Leadership Training & Development)

In order to revitalize clubs and encourage membership engagement, attendance in different region and club activities/events is a must. Members are encouraged to attend club, district or region initiated activities and SIA or SIAPR training programs in order to sustain membership involvement, develop leaders within the club or region and attract younger recruits. Again, in order to encourage membership or club participation, the points given here will be based on the following point system:

(25% of club membership for clubs w/ 12-20 members)

(15% of club membership for clubs w/ 21-35 members)

(10% of club membership for clubs w/ 36 and above members)

(50 POINTS for each attendee in excess of the required %)

EVENTS & ACTIVITIES YEAR 2	Points
Presidents' Summit 2025	500
Leadership Round Table (LRT)	500
District Meeting	500
Pre-registered to attend SIAPR 30 th Biennial Conference	500
Membership Pillar Virtual Summit	500
Membership Recognition Day	500

Proof: Kindly provide a photo of the members showing their presence on the actual event, list of names of members who attended, and proof of payment or proof of registration if the event was conducted for free.

- _____ 6. Had launched an activity that promotes all of the 5Rs (Retention, Recruitment, Rekindle, Reimage, Revitalize) of Membership in one event only. **2,500 points**
- _____ 7. **Had appointed a Membership Chair** that will help promote and implement the Give Me Five Campaign of the Membership Pillar. The same Recognition will also be given to the Membership Chair. (Provide name and picture of Club Membership Chair) **500 points**



PROGRAM:

I. LIVE YOUR DREAM AWARD

FULL DOCUMENTATION IS REQUIRED.

- _____ 1. **QUALIFIED LYDA club winner 2000 pts**
Complete Name of Club winner:
Amount of cash award:
Acknowledgment receipt of cash award:
Awarding Photo:
- _____ 2. Provided other club applicants with cash awards. **3,000 maximum pts for each category**

Points shall be accorded based on the percentage growth of cash awards. Monetize non-monetary gifts like groceries and school supplies, and include in the computation.

Growth on LYDA recipients shall also be given corresponding points.

	2024	2025	PERCENTAGE GROWTH VS LAST YEAR
1. TOTAL HEADCOUNT OF APPLICANTS			
WHO WERE GIVEN CASH AWARD. INCLUDE CLUB WINNER			
2. TOTAL CASH AWARD			

Points for each growth category:

20% and above growth	– 3,000 pts
15% growth	– 2,500 points
10 % growth	– 1,000 points
Below 10%	– 500 points

Note: The awarding of points was based on growth to ensure alignment of clubs with the LYDA growth targets set by SIA and the Governor.

- _____ 3. LYDA is a District Winner **1,000 pts**
- _____ 4. LYDA is a Region Runner Up **1,500 pts**
- _____ 5. LYDA is a Region Winner **2,000 pts**
- _____ 6. The Club provides educational assistance and mentoring to its LYDA club recipients. – 1 page narrative substantiated by proofs of support and assistance provided by the club. **2,000 pts.**
- _____ 7. The club has LYDA recipients who graduated within the GACA period.
1,000 points per graduate.
Name of LYDA recipient:
The year she received her LYDA:
Cash award:

Additional funds given by the club:

Proof of graduation:

- _____ 8. For newly-chartered clubs: Submitted to SIA their 1st LYDA club recipient and received the welcome gift (one-time gift) of USD1,000. – **1,000 pts**

(Note: Clubs chartered a year before and had a qualified LYDA club winner qualify for this one-time welcome gift the following year.)

- _____ 9. Submitted ONLINE report to SIA on or before December 15, 2025. **5,000 pts**

Submission between December 16 to January 15, 2026 - **1,500 pts**

Submission done after January 16, 2026 – **500 pts**

- _____ 10. SEPTEMBER TO REMEMBER CLUB PARTICIPATION. **5,000 pts**

II. DREAM IT BE IT

- _____ 1. Conducted DIBI seminar/s in the community or school using prescribed DIBI Curriculum.

Guidelines:

- List all DIBI sessions conducted in schools or other venues
(**500 points** per school/venue)
- List DIBI Curriculum Session/s utilized (100 points per module in the curriculum, Maximum 350 points for 7 modules, even if you modified the curriculum to accommodate the needs of your community)
- List number of attendees per DIBI session **max 1000 pts per session**
 - 30-50 participants – **300 points**
 - 51-100 participants – **500 points**
 - 101 and up participants – **1,000 points**
- Did you provide materials – handouts, worksheet, certificates of participation (100 points)
- Did you provide tokens, giveaways & meals to participants? (**200 points**)

- _____ 2. Minimum of 30% increase in number of participants from last year.

Guidelines:

- 30-50% increase **300 points**
- 51-90% increase **500 points**
- 91-100%++ **1,000 points**

Please include club comparatives for 2025 vs 2024 i.e.

Participants 2024: 900

Participants 2025: 900 + 270 = **1170**

- _____ 3. Over-all impact of the DIBI program on the lives of the participants. Provide recorded video testimonies, teacher commendations, recognitions by school, LGU or community partner if any.
– **1,000 points**

Guidelines:

A written consent form signed by the student, parent/s, and school authorities must be provided for intended photo and video testimonies (template available)

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4. Club members' involvement in the conduct of DIBI. Provide names of members involved in the DIBI Program. Provide proof of involvement. – **1,000 points**

Guidelines:

25% of club membership for clubs w/ 12-20 members

15% of club membership for clubs w/ 21-35 members

10% of club membership for clubs w/ 36 and above members

100 points for each attendee in excess of the required %

Proof of involvement:

- photos at the event
- Photos while preparing for the events
 - Buying materials
 - Visiting schools before DIBI
 - Digital: posting, sharing announcements on social media

-
5. Did the conference sessions result in career guidance and mentoring for the girls?

How? **1,000 points**

Guidelines: Submit brief description of follow through visit with photos

-
6. Did the club have any DIBI participants who got qualified for a scholarship or financial assistance through the ATE Program?

Guidelines:

50 points per ATE scholar who attended the DIBI program in previous Biennium (provide proof of attendance)

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7. Evaluation and Reporting

- Did the attendees submit DIBI evaluations?

Guidelines:

- DIBI Evaluation Submissions
 - 50% or less of attendees (200 points)
 - 51-100% of attendees (500 points)

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8. Evaluation and Reporting

- Did you report your DIBI to SIA within 30 Days? After 30 Days?
- Clubs should submit the official DIBI report to SIA **within 30 days** after conducting DIBI, as required by SIA to be counted. Email copy to SIAPR & Region Chair. (1,000 pts)
- Clubs should submit the official DIBI report to SIA even if it is **AFTER 30 days** as required by SIA to be counted. Email copy to SIAPR & Region Chair. (200 pts)

REMINDER: NO SIA REPORT, NO GACA POINTS

III. SIA BIG GOAL ACCELERATOR PROGRAM

BIG GOAL RECOGNIZED BY SIA	2,500 pts
<i>Guidelines for points: Attach a copy provided an email/document of proof that your projects were submitted and acknowledged by SIA</i>	

IV. OTHER LOCAL/COMMUNITY PROJECTS BENEFITING WOMEN AND GIRLS (MAX 500 points)

Name of Beneficiaries	Name of Project	Project Coverage	Results / Impact to Club

V. SIAPR SPECIAL PROJECT

- | | |
|---|------------------|
| 1. Qualified Unsung Women Heroes Award Nominee
<i>(Submit photocopy of the nomination with picture of the nominee)</i> | 1,000 pts |
| 2. Unsung Women Heroes Award Nominee is a winner. | 2,000 pts |

FUNDRAISING:

SIAPR REGION FUND RAISING EVENT:

SOROPTIMIST HALF MARATHON

1. Club Donors/Sponsors:

Platinum (P100,000)	15,000 pts
Gold (P50,000)	6,500 pts
Silver (P30,000)	3,500 pts
Donor (P10,000)	1,000 pts
2. Registration:
 - 2.a. **200 pts./**registered member
 - 2.b. **100 pts./**per invited runner (family/friends)
3. Other support to the SOROPTIMIST HALF MARATHON:
 - 3.a. Cash Donations less than 10K - **500 pts**
 - 3.b. In-kind contributions - **500 pts/item**

LAUREL SOCIETY MEMBERSHIP (Period covered April 2025 to March 2026) **(Please attach proof of payment).**

_____	200 pts for every \$100 contributions	
_____	Outright \$500 contributions	1,000pts
_____	Outright \$1,000 contribution	3,000 pts
_____	minimum of 10% increase on club's total donation vs last year.	
	• 10-30 % increase	- 1000 pts
	• 31-50 % increase	- 2000 pts
	• 51-80% increase	- 3,000 pts
	• 81% - and up increase	- 4,000 pts

SAMPAGUITA SOCIETY MEMBERSHIP (Period covered April 2024 to March 2025) **(Please attach proof of payment)**

_____	200 pts for every P5000 contributions	
_____	Outright 10,000 contribution	500 pts
_____	Outright 20,000 contribution	1000 pts
_____	Outright 50,000 contribution	3000 pts
_____	100% of club members donated	5,000 pts
	(minimum of P5000 donation per member)	
_____	minimum of 10% increase on club's total donation vs last year.	
	• 10-30 % increase	- 1000 pts
	• 31-50 % increase	- 2000 pts
	• 51-80% increase	- 3,000 pts
	• 81% - and up increase	- 4,000 pts

CLUB GIVING

(Please attach proof of payment OR confirmation from SIA)

_____	200pts for a minimum of \$100 donation	
_____	Outright \$500 club contributions	1,000pts
_____	Outright \$1,000 club contribution	3,000 pts
_____	Contribution to SI President's Appeal (minimum of \$100)	200pts
_____	Club donated to SIAPR from your club fundraising initiative. 200 pts for every P5,000 donation	
_____	minimum of 10% increase on club's total donation vs last year.	
	• 10-30 % increase -	1000 pts
	• 31-50 % increase -	2000 pts
	• 51-80% increase -	3,000 pts
	• 81% - and up increase -	4,000 pts

OTHER DONATIONS TO SIAPR INITIATIVES

Includes, but not limited to, support for the:

_____	Shine Bright SOROPTIMISTS Benefactor's Show
_____	Diamond Jubilee
_____	Other official region-wide initiatives
_____	Sponsorship in Conference Souvenir Program

(Please attach proof of donation or acknowledgment from the Region Treasurer or SIAPR HQ)

200 points for every ₱5,000 donation

PUBLIC AWARENESS PILLAR

A. MEDIA OUTREACH (3,000 pts)

Featured in traditional or mainstream media platforms.

(Submit screenshots, links, or publication copies.)

MEDIA PLATFORM	DESCRIPTION	POINTS
TV, Radio	Feature/Interview highlighting club's projects & advocacy	1,000
Club Publications	Regularly released digital or print newspaper	1,000
Print Media	Newspaper, magazine article (Local or national)	500
Celebrity/Influencer Endorsement	Endorsement or collaboration endorsing Soroptimist Dream Projects	500

B. DIGITAL VISIBILITY (6,000 pts)

Consistent and compelling online engagement.

(Submit screenshots, links, and analytics (reach & engagement).)

PLATFORM	MINIMUM ACTIVITY	POINTS
Website	Submitted to SIAPR Club Website with updated program info and club officers and members names for goal "100% Club Website"	2,000
Facebook	Weekly Updates – Photos/Videos/Captions Promoting Soroptimist Mission	1,000
Tiktok	Active posting of club's initiatives	1,000
Youtube	Active posting of club's initiatives	1,000
Instagram	Consistent Reels, stories, posts tied to the club events	500
Twitter	Active posting of club's initiatives	500

C. OUTDOOR VISIBILITY (4,000 pts)

Visual representation of Soroptimist Club's presence in the community.

(Submit photos and proof of replacement/duration.)

VISIBILITY ITEM	POINTS
Billboard/ Wallscape/ LED Display/ Large Poster/ Mural/Car Decal	1,000
Refurbished Club Marker	1,000
100%House Marker (A Soroptimist Lives Here; Soroptimist Investing in Dreams) installed among all members of the Club	1,000
Promotional items (caps, bags, fans, mugs, etc. with club name/logo/tagline)	1,000

C.1. Unveiled NEW marker for Goal “100% New Club Marker Year 2025-2026” (2,000 pts)

Please provide the following information with photos:

Kind	Location	Size	Date Unveiled

D. BRANDING CONSISTENCY (2,000 pts)

Used the official Soroptimist Canva templates provided by SIA at soroptimist.org to produce social media content, promotional materials, or event graphics that reflect the organization’s identity, mission, and brand values.

ACTIVITY	DESCRIPTION	POINTS
Used 1-2 official Canva templates from soroptimist.org	Include screenshots or links	1,000
Used 3 or more different templates across various campaigns or events	Promoted through Facebook, IG, or newsletters	1,000

REQUIREMENTS: Screenshots or links to sample posts using the template(s) and Caption or post text reflecting Soroptimist’s mission

E. SOROPTIMIST BRAND PRESENCE IN PUBLIC EVENTS (2,000 pts)

Club carried the Soroptimist identity during public civic, sports, health, or government-led events. *(Submit proof of participation like photos, MOA, etc)*

ACTIVITY	DESCRIPTION	POINTS
Participated in civic parade, fun run, exhibit, or fair	Include screenshots or links	1,000
Displayed Soroptimist booth or kiosk	At any major public venue or local gathering	1,000

F. RECOGNITIONS RECEIVED FROM OUR ADOPTED COMMUNITY OR FROM OTHER ORGANIZATIONS (1,000 pts)

Please provide photos of the citations of the certificate or plaque.

RECOGNITION	CONFERRED BY	DATE

TOTAL = 20,000 pts.

ADOPT A PNP-WCPD

_____ Adopted a new, or sustained partnership with Adopted PNP-WCPD.

(1,000 pts per Adopted-PNP-WCPD max of 2)

Note: Attached new MOA or existing MOA with adopted PNP-WCPD and photo during its signing.

_____ Implemented activities in collaboration with adopted PNP-WCPD and the respective community. **(1,000 pts per activity. Maximum of 3).**

Note: Submit a brief description of the activity, including club members' attendance and the number of women and girls served, along with photos.

Suggested activities, seminar/workshop.

- R.A. 9262 – Anti-Violence Against women and children
- R.A. 7610 – Special Protection of Children Against Child Abuse, Exploitation and Discrimination Act.
- R.A. 10627 – Anti-Bullying Act of 2013
- R.A. 10175 – Cybercrime Prevention Act of 2013

_____ Joined the Region-hosted virtual seminar, "Safe Screens, Safe Dreams: Understanding and Preventing OSAEC." **(200 pts per club member. Maximum of 10)**

Note: Submit a key takeaway or insights from the seminar and plans to cascade the learnings in the community or future programs, full names of attending club members and screen shots or photos taken during the virtual seminar)

_____ Legal Assistance for abused women. (Assist/help the victims to file a case with our PNP-WCPD) **(1,000 pts per case assisted. Maximum of 3)**

Note: Submit a certification from the Adopted-PNP-WCPD including the number of case assisted, nature of assistance, period covered, signed by the PNP-WCPD Officer-In-Charge or authorized representative and preferably on official PNP letterhead or with a unit stamp/seal.

ADOPT-A-BARANGAY

1. Sustained Partnership with Adopted Barangay.

Note: Submit the following:

- MOA (or renewed MOA) with Adopted Barangay
 - Proof of continuing engagement and collaboration with barangay leadership
 - Photos taken during the process of adopting a BRGY.
- (1,000 PTS/ADOPTED BARANGAY – MAX. OF 2)**

2. Installed Adopt-A-Barangay marker in their respective Adopted Barangay

Note: Provide

- Photos taken during the marker installation with club members and Barangay Officials or representatives.
- (1,000 PTS/MARKER/BARANGAY – MAX. OF 2)**

3. Implemented at least one (1) project aligned with the Biennium Thrust

“Sorooptimist Go Green: Empowering Women Protecting the Earth.”

Choose at least one (1) project from each initiative: **(2,000 PTS/PROJECT – MAX OF 2)**

INITIATIVE 1: GREEN SKILLS

ECO-nomic Empowerment through Livelihood Programs

- **Skills Training Workshops: Focus on eco-friendly practices such as:**
 - Sustainable agriculture, hydroponics, urban gardening
 - Herbal and medicinal gardening
 - Plant propagation, nursery skills
 - Zero Waste Management (5R's: Refuse, Reduce, Reuse, Recycle, Rot)
- **ECO-sustaining Livelihoods:** or expand eco-skills programs such as:
 - Herbal and medicinal garden expansion
 - Upcycled crafts for income
 - Eco-tourism livelihood
 - Green Food carts/kiosks
- **Green Business Support:**
 - Provide capital or tools to women-led businesses
 - Organized a barangay-based Green Bazaar or market day
 - Provide training on eco-packaging, branding or pricing

INITIATIVE 2: SOW, GROW, AND THRIVE!

Organic and Sustainable Farming for Livelihood

- **Gulayan at Kabuhayan sa Barangay:**
 - Women-led gardens with sustainable food production;
 - Seed banking or composting initiatives
 - Herbal and medicinal gardening
- **Entrepreneurship Support:**
 - Provide training, startup capital, marketing tools, or linkages to funding

GUIDELINES FOR POINTS:

Means of Verification: Project description, Photo and Video

REPORT FORMAT:					
<i>Name of Project</i>	<i>Name of Partner</i>	<i>Number of Participants (Attendance)</i>	<i>Number of Soroptimist Members Participated (Attendance)</i>	<i>Number of Beneficiaries</i>	<i>Date of Event</i>

_____ **4. Submitted a Qualified Application for the Adopt-A-Barangay Go Green Initiative Club Grant.**

Note: Guidelines and evaluation criteria will be released separately.

Submit the ff:

- Copy of completed grant application endorsed by the Club President
- MOA or letter of commitment from barangay or implementing partner
- Photos, and beneficiary statements.

(UP 5,000 PTS based on quality, feasibility, and alignment with the Biennium Thrust)

_____ **5. Conducted Tree Planting Activity in the Adopt-A-Barangay**

Note: Submit the following:

- Photos of the actual tree planting activity
- List of Soroptimist members and partners who participated
- Name/species and number of trees planted
- Google Map location of the planting site
- Barangay certification or acknowledgment letter

Scoring will be based on the number of trees planted:

- **100 trees - 1,000 PTS**
- **500 trees - 2,000 PTS**
- **1,000 trees - 3,000 PTS**
- **2,000 trees or more - 5,000 PTS**

SCHOLARSHIP GRANT & ADOPT-A-SCHOLAR (100 points for every ₱1,000 given)				
<i>Guidelines for points: Total amount provided/dispursed for the K-12/College/TVET(Technical-Vocational)/ALS (Alternative Learning System) via scholarship grants and/or allowances provided under the Adopt-a-Scholar program.</i> <i>(Please provide document of proof that the scholars are aware of their benefits like MOAs, MOUs, Certificates, Contracts etc.)</i>				
REPORT FORMAT:				
NAME OF SCHOLAR <i>(kindly include a clear picture of the scholar)</i>	TYPE OF SCHOLARSHIPGRANT <i>(i.e. Full Scholarship, Tuition Fee only,, Allowance, Collegee, K-12, TVET, ALS-DAP etc.)</i>	SCHOOL	COURSE & GRADE/YEAR LEVEL	TOTAL AMOUNT DISBURSED FOR THE CURRENT SCHOOL/ ACADEMIC YEAR (AY 2025-2026)
1.				
2.				
3.				
4.				
5.				
...				

WORKING SCHOLAR (maximum of 200 points per scholar)			
<i>Guidelines for points: Providing apprenticeship to a scholar for her to gain work experience (such as but not limited to OJT/internship etc.)</i> <i>(Please provide document of proof of certificate of OJT/apprenticeship from job site, attendance from the workplace etc.)</i>			
REPORT FORMAT:			
NAME OF SCHOLAR <i>(kindly include a clear picture of the scholar)</i>	SCHOOL	COURSE & GRADE/YEAR LEVEL	PLACE OF WORK <i>(include the amount of allowance given by the club, if any)</i>
1.			
2.			
3.			
4.			
5.			
...			

SHARE-A-SCHOLAR (200 points per scholar)				
<i>Guidelines for points: Collaborating with another club by providing a scholar or supporting the said scholar through scholarship grants, fixed monthly allowance, or apprenticeship/internship program</i> <i>(Kindly indicate your partner club and your role in assisting the scholar)</i>				
REPORT FORMAT:				
NAME OF SCHOLAR <i>(kindly include a clear picture of the scholar)</i>	SCHOOL	COURSE & GRADE/YEAR LEVEL	INDICATE YOUR CLUB'S SUPPORT <i>(i.e. mentoring, cost of allowance, apprenticeship, internship etc.)</i>	NAME OF PARTNER CLUB
1.				
2.				
3.				
4.				
5.				
...				

EDUCATIONAL BOOSTER (max 200 points per student/scholar)
<i>Guidelines for points: Providing financial support for review centers in preparation for licensure exams, college preparation exams/entrance exam. Removing learning obstacles (K-12/college level/postgraduate etc.) by providing necessary items for learning like computers & tablets, internet load, learning materials, tools of the trade etc.</i>
REPORT FORMAT:

NAME OF RECIPIENT (kindly include a picture of the recipient)	SCHOOL	COURSE & GRADE/YEAR LEVEL	BOOSTER PROVIDED (i.e. laptop, tablet, internet load, learning materials, entrance exam fee, review center fee etc.)
1.			
2.			
3.			
4.			
5.			
...			

SPECIAL/FOCUSED CLASSES (excluding projects and/or activities under DIBI)

Guidelines for points: Providing workshops or seminars for specific knowledge or skills training for women and girls only - scholars/mothers/female teachers etc.

400 points per class (minimum of 7 participants) held within the club level

600 points per class (minimum of 12 participants) held within the district level

(Additional evidence: picture and attendance sheet of the female participants)

REPORT FORMAT:

NAME OF SEMINAR/WORKSHOP	OBJECTIVE OF SEMINAR/WORKSHOP	HOSTED BY (indicate if it is held in the club level or district level)	DATE EVENT WAS HELD	FOCUSED PARTICIPANT (i.e. student, teachers, parents etc.)	NUMBER OF PARTICIPANTS (kindly include the attendance sheet validated by the host as well as pictures of the event as proof)
1.					
2.					
3.					
4.					
5.					
...					

MENTORING & MONITORING (max 150 points per scholar)

Guidelines for points: Providing mentoring and monitoring services to scholars (excluding participants of DIBI)

(Evidence: Report on mentoring sessions, updates on scholars' welfare and wellbeing (enrollment status/grades etc.)

REPORT FORMAT:

NAME OF SCHOLAR (kindly include a picture of the scholar)	SCHOOL	COURSE & GRADE/YEAR LEVEL	MEANS OF COMMUNICATION WITH THE SCHOLAR (i.e. Viber, messenger, chat-group, Facebook, email etc.)	DATE OF MENTORING SESSIONS	ACTIVITY CONDUCTED DURING THE MENTORING SESSION (kindly include a picture of the session/s)
1.			a.	a.	a.
			b.	b.	b.
			c.	c.	c.
			d.	d.	d.
2.			a.	a.	a.
			b.	b.	b.
			c.	c.	c.
			d.	d.	d.
3.			a.	a.	a.
			b.	b.	b.
			c.	c.	c.
			d.	d.	d.
4.			a.	a.	a.
			b.	b.	b.
			c.	c.	c.
			d.	d.	d.
5.			a.	a.	a.
			b.	b.	b.
			c.	c.	c.
			d.	d.	d.
...			a.	a.	a.
			b.	b.	b.
			c.	c.	c.
			d.	d.	d.

CLUB INITIATED PROJECT/ACTIVITY (max 1,000 points per project)				
<i>Guidelines for points: Providing initiatives that are aligned with the rationale and objectives of the ATE program but is different from what was indicated above. (This may include but not limited to sponsoring educational fieldtrips/educational events, creating learning hubs, tutorial programs, etc.)</i> REPORT FORMAT:				
NAME OF ACTIVITY	OBJECTIVE OF ACTIVITY	DATE ACTIVITY WAS HELD	FOCUSED PARTICIPANT (i.e. student, teachers, parents etc.)	NUMBER OF PARTICIPANTS (kindly include the attendance sheet validated by the host as well as pictures of the event as proof)
1.				
2.				
3.				
4.				
5.				
...				

BONUS POINTS (In recognition of the club's effort in supporting the academic journey of their scholars (including non-SIAPR-ATE funded scholar) through the years until they graduate. 100 pts for every year of support plus an additional 200 pts for every SIAPR-ATE funded scholar that graduates.)				
<i>(Please present evidence such as but not limited to: Proof of support for every year of study, copy of transcript of record or copy of diploma, picture of graduate receiving her diploma or name of scholar highlighted from the school's official list of graduating students.)</i> REPORT FORMAT:				
NAME OF SCHOLAR (kindly include a picture of the scholar)	DATE OF GRADUATION FOR AY 2024-2025 & YEAR/ LEVEL EDUCATIONAL SUPPORT BEGAN	DEGREE & COURSE OF STUDY	SCHOOL/COLLEGE/ UNIVERSITY	PLACE OF EMPLOYMENT, if applicable
1.	DATE GRADUATED: SUPPORTED SINCE: AY 20__ - 20__			
2.	DATE GRADUATED: SUPPORTED SINCE: AY 20__ - 20__			
3.	DATE GRADUATED: SUPPORTED SINCE: AY 20__ - 20__			
4.	DATE GRADUATED: SUPPORTED SINCE: AY 20__ - 20__			
5.	DATE GRADUATED: SUPPORTED SINCE: AY 20__ - 20__			
...	DATE GRADUATED: SUPPORTED SINCE: AY 20__ - 20__			

- Feel free to use a separate sheet or additional sheets, if necessary, for your report.
- For Clubs that belong to the Hall of Fame, they are encouraged to report their best practices for ATE for proper acknowledgement and recognition.

BIENNIUM THRUST: SOROPTIMIST GO GREEN
Empowering Women, Protecting the Earth

CRITERION					POINTS
INITIATIVE 1: ROOTING FOR TOMORROW (AT LEAST ONE FROM THE FOLLOWING PROJECTS)					3,000 pts
1) “Trees for Tomorrow” Campaign: Engage schools and youth organizations in a tree planting challenge, encouraging participants to plant and care for trees while learning about environmental stewardship. 2) “Let’s Paint our Adopted Brgy. Green” Initiative”: Collaborate with local government units, community organizations, non-government organizations (NGO’s), and other volunteers to beautify and enhance the sustainability of a barangay through various green initiatives such as tree planting, creating community gardens and promoting eco-friendly practices among residents. 3) “Corporate Green Partnerships”: Partner with businesses to sponsor tree planting events, create their own forest, offset carbon emissions, and implement sustainable practices within their operations, fostering a culture of environmental responsibility and corporate citizenship. 4) “Forest of Dreams”: Invite all Soroptimist Clubs’ ATE Scholars, DIBI beneficiaries & LYDA recipients to plant trees in honor of their aspirations and dreams for a brighter future. 5) “Adopt-A-Tree”: Encourage each club to implement programs where members can adopt endemic or native fruit trees, taking responsibility for their care and maintenance.					
<i>Guidelines for points:</i>					
Means of Verification: Memorandum of Agreement, Photo of Tree Planting, Google Map Location of Tree Planting					
REPORT FORMAT:					
<i>NAME OF SCHOOL / Brgy / Corporate Partner GOVERNMENT OFFICE/ NGO</i>	<i>CLASSIFICATION OF TREE (ENDEMIC or INDIGENOUS)</i>	<i>NAME OF TREE</i>	<i>NUMBER OF TREES PLANTED</i>	<i>DATE OF TREE PLANTING</i>	<i>LOCATION</i>

INITIATIVE 2: Awareness training on climate change

AWARENESS TRAINING ON CLIMATE CHANGE.			
- Partner with NGO advocates in conducting workshops /info-share - On climate change and practices for mitigations. (Zero waste *Biodiversity conservation rewilding & familiarization with local species and their values)	1,000 pts. Per seminar	Maximum (5)	5,000 pts

<i>Guidelines for points:</i>				
Means of Verification: 1-page Project Brief, Photo and Video Documentation				
REPORT FORMAT:				
<i>Name of Activity</i>	<i>Name of Partner</i>	<i>Number of Participants</i>	<i>Number of Soroptimist Members Participated</i>	<i>Date of Event</i>

INITIATIVE 3: Had planted and nurtured endemic and native trees including medicinal, fruit-bearing trees and other useful trees: 5,000 pts

NOTE: FULL points for native and endemic trees

75% for introduced species

50% for bushes

25% for vegetables

- 100 trees **500 pts.**
- 500 trees **2,000 pts.**
- 1,000 trees **3,000 pts.**
- 2,000 trees **5,000 pts.**

Means of verification: Memorandum of Agreement, Photo of Tree Planting, Google Map Location of Tree Planting

Note: Submit photos/report on progress of trees planted.

INITIATIVE 4: CELEBRATIONS OF EARTHDAY ON APRIL 22, 2026 – 1,000 pts

If club belongs to district outside Metro Manila and have their own celebration, report the plan in the GACA for this biennium. If club is celebrating in Manila, register and report.

SIAPR EVENTS:

- A. Clubs in Metro Manila, Bulacan, West Central Luzon, Northern Central Luzon, Mariverde and Southern Luzon Districts are encouraged to join/support the following Region Celebration.

EVENTS	POINTS
UN Day	500
Annual Christmas Party	500
Human Rights Day	500
Unsung Women Heroes Awarding	500
Diamond Jubilee	500
International Women's Day	500
Earth Day	500

- B. Visayas and Mindanao Districts can locally celebrate the following as Club or District event.
(Please provide a write-up in 250 words plus photo taken during the event)

EVENTS	POINTS
UN Day	500
Annual Christmas Party	500
Human Rights Day	500
International Women's Day	500
Earth Day	500

NOTE: Required % of club membership to meet the points:

- (25%) for clubs w/ 12-20 members;
- (15%) for clubs w/ 21-35 members;
- (10%) for clubs w/ 36 and above members

Plus 50 pts for each attendee in excess of the required %)
(Provide list of members attended and photos)